



एशोसिएसन अफ मेडिकल डक्टर्स अफ एसिया नेपाल

(AMDA–Nepal)

जि.प्र.का. काठमाण्डौं द.नं. ३२१/०४७/०४८  
स.क.प.द.नं. १०००२  
पान नं. ३०१७८९७०५  
ठेगाना: गोकर्णेश्वर नगरपालिका - ६  
जोरपाटी, काठमाण्डौं

Date: January 5, 2019

## Vacancy Announcement

(NOTICE. No.: 006267/01/2019)

AMDA-Nepal invites application for the following positions from qualified Nepalese citizen.

### Application Process:

Application form is available on request from AMDA Nepal office or can be downloaded in the link below. Candidate must pay non-refundable exam fee during application submission. One set copy of testimonials, two photographs and exam fee are necessary to submit application form.

### Application deadline

11 January 2019, 3:00 PM

### Exam Schedule

Written test (to be followed by interview and skill test):

Date: 12 January 2019

Time: 9:00 am

Venue: AMDA Nepal office, Jorpati, Kathmandu.

## VACANCIES

### Vac. No. 01/19

#### Position: Anesthesiologist

Duty Station: AMDA Hospital, Damak, Jhapa

Minimum Qualification:

- Master degree in Anesthesia
- Must have valid NMC specialist registration certificate
- Excellent communication skills and interpersonal relationship.

Preferences: Having similar work experiences.

Type of appointment: Regular service with one-year probation.

Total vacant position: One.

Exam fee: NRs. 1,000.00 (can be paid on cash in central office, Kathmandu or through bank deposit in Nepal Investment Bank Ltd., Durbar Marg Branch, (A/C Name: AMDA Nepal, A/C# 00101010029009)

### Vac. No. 02/19

#### Position: Pediatrician

Duty Station: AMDA Hospital, Damak, Jhapa

Minimum Qualification:

- Master degree in pediatrics
- Must have valid NMC specialist registration certificate
- Excellent communication skills and interpersonal relationship.

Preferences: Having similar work experiences.

Type of appointment: Regular service with one-year probation.

Total vacant position: One.

[Vacancy Announcement\\_006267\\_01\\_19](#)

Mailing Address:

AMDA-Nepal, P.O. Box 8909, Kathmandu, Nepal.

URL: [www.amda.org.np](http://www.amda.org.np), Tel: +977(1) 4910235, 4911140, Fax: +977(1)4911141, Email: [amda@amda.org.np](mailto:amda@amda.org.np)



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**Vac. No. 03/19**

**Position: Finance Controller**

Duty Station: AMDA Nepal, Jorpati, Kathmandu

Minimum Qualification:

- Chartered Accountant
- Must have valid registration certificate of respective council
- Must have sound knowledge of computer skills (MS-office) and accounting software.
- Good command in Nepali and English languages (Speaking and writing).
- Excellent communication skills and interpersonal relationship.

Preferences: Having professional work experiences in similar position.

Type of appointment: SSA with one-month probation.

Total vacant position: One.

Exam fee: NRs. 1,000.00 (can be paid on cash in central office, Kathmandu or through bank deposit in Nepal Investment Bank Ltd., Durbar Marg Branch, (A/C Name: AMDA Nepal, A/C# 00101010029009)

**Vac. No. 04/19**

**Position: Disability/Community Officer**

Duty Station: AMDA Primary Health Care Project for Bhutanese Refugees, Damak

Minimum Qualification:

- Bachelor degree in public health or BSc. Nursing
- Must have valid respective council registration
- Must have basic computer skills (MS-office).
- Good command in Nepali and English languages (Speaking and writing).
- Excellent communication skills and interpersonal relationship.

Preferences: Having similar work experiences.

Type of appointment: SSA with one-month probation.

Total vacant position: One.

Exam fee: NRs. 1,000.00 (can be paid on cash in central office, Kathmandu or through bank deposit in Nepal Investment Bank Ltd., Durbar Marg Branch, (A/C Name: AMDA Nepal, A/C# 00101010029009)

**Vac. No. 05/19**

**Position: Psychosocial Program Officer.**

Duty Station: AMDA Primary Health Care Project for Bhutanese Refugees, Damak

Minimum Qualification:

- Bachelor degree in clinical psychology
- Must have valid respective council registration
- Must have basic computer skills (MS-office).
- Good command in Nepali and English languages (Speaking and writing).
- Excellent communication skills and interpersonal relationship.

Preferences: Having similar work experiences.

Type of appointment: SSA with one-month probation

Total vacant position: One

[Vacancy Announcement\\_006267\\_01\\_19](#)

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**Vac. No. 06/19**

**Position: Psychosocial Counselor**

Duty Station: AMDA Primary Health Care Project for Bhutanese Refugees, Damak

Minimum Qualification:

- 10+2 passed in any discipline and 6 months psychosocial counseling training course
- Must have basic computer skills (MS-office).
- Good command in Nepali and English languages.

Preferences: Knowledge in similar work experiences.

Type of appointment: SSA with one-month probation

Total vacant position: One

Exam fee: NRs. 800.00 (can be paid on cash in central office, Kathmandu or through bank deposit in Nepal Investment Bank Ltd., Durbar Marg Branch, (A/C Name: AMDA Nepal, A/C# 00101010029009)

For more detail, please contact;

AMDA Nepal  
Gorkarneshwar -6, Jorpati, Kathmandu  
Phone: **01-4910235/4910140**  
E-mail: [amda@amda.org.np](mailto:amda@amda.org.np)